SUN CITY COMMUNITY THEATRE

REIMBURSEMENT FORM:

You <u>must</u> have <u>special permission</u> from the <u>Production Manager</u> or <u>Second Vice President</u> to spend <u>over \$25</u> on a <u>club purchase</u>. Your <u>receipt(s) must</u> be attached to this form to <u>receive your reimbursement</u>.

NAME:		
PHONE #EMAIL:		
<u>Circle Reason:</u>		
Expenses for: PLAY OFFICE PROMOTION	CLASS	OTHER:
1. STORE/REASON:	AMOUNT:_	\$\$
2. STORE/REASON:	AMOUNT:_	\$
3. STORE/REASON:		
TOTAL:		\$\$
DATE CHECKED RECEIVED: CHECK #	<u> </u>	
CHECKED RECEIVED BY:		
This form is kept by the Treasurer. (April 20, 2021)		
CLINI CITY COMMUNITY THE ATD) E	
SUN CITY COMMUNITY THEATR	(F,	
SUN CITY COMMUNITY THEATR REIMBURSEMENT FORM:		
	cond Vice Presider	
You must have special permission from the Production Manager or Second a club purchase. Your receipt(s) must be attached to this form to receipt(s)	cond Vice Presider	
You must have special permission from the Production Manager or Seconda club purchase. Your receipt(s) must be attached to this form to receipt(s) MAME: PHONE # EMAIL:	cond Vice Presider	
REIMBURSEMENT FORM: You must have special permission from the Production Manager or Secon a club purchase. Your receipt(s) must be attached to this form to receipt must be attached to	cond Vice Presider	sement.
REIMBURSEMENT FORM: You must have special permission from the Production Manager or Secon a club purchase. Your receipt(s) must be attached to this form to receivable. NAME: PHONE # EMAIL: Circle Reason: Expenses for: PLAY OFFICE PROMOTION	cond Vice Presider ceive your reimbur	OTHER:
You must have special permission from the Production Manager or Secon a club purchase. Your receipt(s) must be attached to this form to receipt must be attached to this for	cond Vice Presider ceive your reimbur CLASS AMOUNT:	OTHER:
REIMBURSEMENT FORM: You must have special permission from the Production Manager or Secon a club purchase. Your receipt(s) must be attached to this form to receivable. NAME: PHONE # EMAIL: Circle Reason: Expenses for: PLAY OFFICE PROMOTION	cond Vice Presider reive your reimbur CLASS AMOUNT: AMOUNT:	OTHER:\$\$
You must have special permission from the Production Manager or Secon a club purchase. Your receipt(s) must be attached to this form to receipt so the form to receipt so t	CLASS AMOUNT: AMOUNT: AMOUNT:	OTHER:\$\$\$
PHONE # Circle Reason: Expenses for: PLAY OFFICE PROMOTION 1. STORE/REASON: 2. STORE/REASON: 3. STORE/REASON: Section the Production Manager or Section a club purchase. Your receipt(s) must be attached to this form to receive the production Manager or Section and the production and the produ	CLASS AMOUNT: AMOUNT: AMOUNT:	OTHER:\$\$\$\$

This form is kept by the Treasurer. (April 20, 2021)